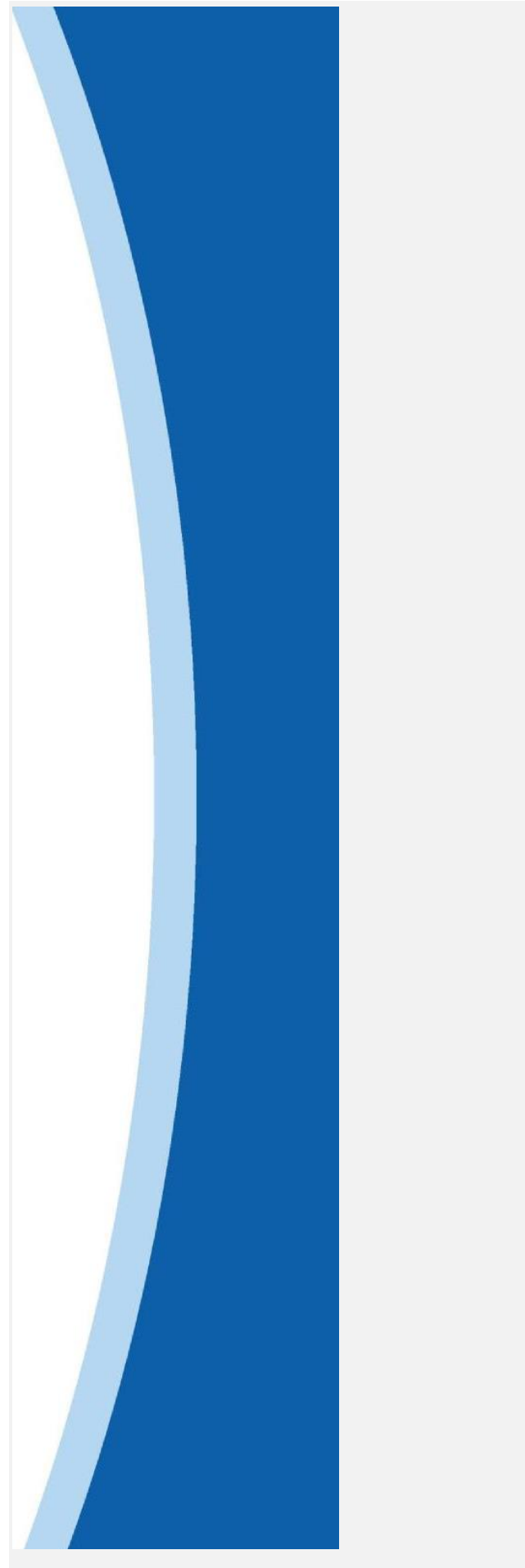




Carrier Handbook

Version: November 2024

Meijer is a member of the SmartWay Transport Partnership. SmartWay is an innovative collaboration between the EPA and our industry to maximize energy efficiency while reducing greenhouse gases and air pollution. Many of our transportation partners are currently members. If your company is not a member, we encourage you to go to <http://www.epa.gov/smartway/> to explore membership.



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Section 1: Carrier Review (All Carriers)

Expectations and Requirements (All Loads)

Carriers must adhere to all policies and procedures outlined in the transportation agreement and carrier handbook. If also handling Produce loads, please read the additional expectations and requirements specific to Produce.

E2open Solutions: User(s) must be familiar with E2open Solutions <http://www.e2opensolutions.com/> and complete the required training. Each user operating in E2open is required to have their own user id and password. Users must have the required E2open Advisors setup up to receive notifications for load tenders, modifications, spot market postings and load notes entered by Meijer. A “Customer Support” function is available in E2open to troubleshoot issues and request Customer Support assistance. Carriers must subscribe to the following E2open Advisors:

- Load modified, load tendered, load withdrawn, tender modified, shipper accepted tender, tender accepted, tender expiration 10-30 minutes, tender expired, tender voided, tender withdrawn, spot market offer auto-tender, spot market new load offer, spot market offer lost, spot market tender offer accepted, spot market tender expired, spot market posting removed, appt modified, appt confirmed, appt confirmed, appt denied, appt reschedule, all load notes, rate change request approved, rate change request denied, rate change request updated.

Communication: All communication on load updates and issues must be communicated in E2open Solutions by creating a load note. Load notes are to be entered in real time including any relevant information affecting on-time delivery, load size, pick-up location, pallet count, etc. Once a load note is entered, a follow-up email or phone call can be made if the matter needs immediate attention.

Available load note types and descriptions:

- **Accessorial / Payment:** load needs attention for payment or accessorial requests; loads not in completed status, requests, rate change requests.
- **OS&D:** any shortage, overage or damage reported.
- **Delay in-transit**
 - **Pick-up delay / Carrier capacity:**
 - Possible detention at origin.
 - No response from shipper for pick-up request.
 - Vendor date change request.
 - No appointment available at shipper.
 - Delays due to traffic or weather.
 - **Delivery delay:** delays at delivery location due to appointment scheduling difficulties, DC appointment request discrepancies, rail delay, weather delays, or rescheduled appointments.
 - **Service failure:** assigned by Meijer to reflect any of the service failures referenced in the Meijer Carrier Handbook.
- **Product not available / Location does not have order:** PO is not available to ship and shipper does not have a solid ready date or the shipper does not have the order in their system.
- **Load adjustment:** any load concern that require any of the following changes to the E2open load:
 - PO additions or removals.
 - Combining consolidation loads for billing
 - PO shipped via other transportation mode (LTL or small parcel).
 - Pallet fit/count issues.
 - Overflow product.
 - Overweight or over cube.
 - Loads lighter than tendered in E2open.

- **Pick-up location change / details:** shipper advises load is picking up from a different location than what is tendered in E2open Additional shipper contact information, shipping hours, drop trailer/preloading availability, or other details relative to the load.
- **Please contact vendor to schedule appt:** all loads should have pick-up and delivery appt dates/times entered in E2open. If not, Meijer will assign this load note.
- **Truck location:** enter ETA to DC, the current location of the trailer, and/or the actual arrival date/time of trailer at DC.
 - **Enter loading times (Produce only*):** at 10am, all produce carriers are required to have their loading times for the day prior entered on the load. If they are not loaded & cannot enter loading times, a note explaining why they are not loaded is required by 10am.

Load Tenders: All load tenders must be accepted or rejected within one hour of being tendered. Carriers must send load notes, prior to picking up, if there are multiple loads routed for the same pickup date that can be combined to ship together. Meijer will then combine these loads into one load in E2open.

No Brokering Policy: At no time should carriers broker Meijer shipments unless approved to do so. Double brokering (broker tendering any load to another intermediary who is not the ultimate carrier of said product) is **strictly prohibited** and could result in immediate cancellation of the Transportation Agreement.

Load Rejections: Please ensure no loads are rejected after initially accepting a load. If under certain circumstances, you are unable to meet our delivery needs for a given load you've accepted, please cancel all pick and delivery appointments, and reject the load in E2open. If the load changes because of our needs (Meijer changes p/update or upgrade to Team) and you cannot complete successfully, ask that we withdrawal the load to avoid Service Failure.

Scheduling Pickup Appointment: Carriers are required to contact vendors as early as possible to schedule pickup appointments, no later than 24 hours before the planned ship date. When requesting a pickup appointment, ensure all purchase orders are scheduled and verify the weight, cube, cases, and trailer equipment needed.

- Carriers can choose when a load will be picked up as long as:
 - The order will deliver on the planned arrival date.
 - The vendor can accommodate carrier's requested pickup appointment.
 - A load note must be entered to inform Meijer that a load will be picked up on a date different from what is listed as the planned ship date in E2open.

Communication expectations:

- Vendor must be contacted minimum of 24 hours before the ship date.
- Daily attempts to schedule must happen and if the second day comes also call and email.
- Each attempt must be noted as a load note in E2open.
- Third attempt load note must state "third attempt" and must also include the email address and the telephone number that was used. This is the flag to Meijer to intervene and assist.

Carriers are responsible for ensuring all orders and product is accounted for when making a pickup.

Scheduling Delivery Appointment: Delivery appointments must be requested on the Meijer VendorNet, <https://vendornet.meijer.com> Appointment requests should be made to meet our planned arrival date. Please ensure all orders are scheduled and a confirmation load id will be presented once the appointment is scheduled.

- If purchase orders are added to your load, please make sure those purchase orders are added to your delivery appointment.
- If purchase orders are removed from your load, please request the PO to be removed from your delivery appointment.
- If the destination changes on the load, please cancel the request at the original location and request a new delivery appointment at the new DF.
- If you have been removed from a load, please cancel all pickup and delivery appointments associated with the load.

- If you are going to be late for your scheduled appointment, please make the DF aware prior to the appointment time

For Fresh Thyme orders (loads delivering into Bolingbrook, IL), delivery appointments must be requested on the Retalix Web Scheduling at www.retalixtraffic.com. All appointments should be made 24 to 48 hours prior to delivery. A confirmation number will be emailed to the user requesting the appointment.

Trailer Equipment and Seals: Carriers are responsible for ensuring all loads are sealed and secured properly. A trailer seal with an identifier (alpha-numeric) should be placed on the back of the trailer (right outside door latch). Once the trailer arrives at the Meijer Distribution Facility, Asset Protection will inspect the seal to ensure it is intact. If the seal is not intact, the load may be rejected, and the carrier will be held responsible for the load.

- If managing a multi pick load, the trailer seal must reflect the last stop that was made while in transit.
- If the load is delivering to multiple Meijer DFs, the carrier must re-seal the trailer and ensure its secure while in transit.
- If a load must be inspected while in-route, the driver may break the seal, but must reseal it following the inspection. The new seal information must be documented on the Bill of Lading and the driver must have documentation supporting the inspection.
- If product is damaged or shows to be tampered with and the seal was broken while in-route, the carrier will be held accountable for potential rejection.

On Time Delivery: All loads must be delivered on the planned arrival date at the appointment time given. Any issues that could potentially impact the ability to deliver on time must be communicated to Meijer via a E2open load note in real time. This would include but is not limited to:

- Vendor issues (No product available, vendor not responding, no appointments available, etc.)
- In transit delays (Weather, truck breakdown, driver out of hours, etc.)
- A "Late Delivery" debit of \$200 will be applied in E2open Solutions for each load that is delivered late because of a carrier performance issue.

Landed Border Pickup (Imports) No-Stop Policy: For all landed border shipments (Canada and Mexico), carrier must have a "no-stop" policy implemented regarding unscheduled stops.

Updating/Closing E2open Loads: The following E2open fields must be updated in real time. These fields must be present to close a load and receive payment. All loads must be closed within 24 hours of receiving.

- Pick and delivery appointment dates/times.
- Actual pick and arrival dates/times
- Carrier Pro#
- Appointment Load Id for Pick and Delivery
- For Produce/Perishable loads, we must have a copy of the BOL attached to the load in E2open to receive payment.

Invoicing and Carrier Payment: All invoicing is managed electronically in E2open Solutions via Websettle. At no time will Meijer accept any paper invoices. Meijer will debit carriers \$25 for every paper invoice we receive. Meijer carriers are expected to use the Meijer VendorNet for payment remittance, not to send inquiries to the Meijer Corporate accounting team.

Accessorial: All accessorials and rate change requests must be requested in E2open, and Meijer will review each request and respond as soon as possible. Please refer to the Accessorial Charges section.

Spot market: The Spot market is used to give our carriers visibility to available loads. Carriers are expected to actively participate in the E2open Spot market and follow the Meijer Spot market Policy as follows below. If you continue to see a lane on the spot market that is a good fit within your network, we expect you to reach out to your analyst about getting added to the Routing Guide. Spot market bids should always reflect fair market pricing. If a bid is made above fair market pricing, a comment should be entered when submitting the bid that explains why the rate is above market pricing. For example: 250 deadhead miles involved.

Fourkites:

Meijer has partnered with FourKites to provide real-time visibility for our inbound truckload shipments. FourKites is a Chicago-based technology company that currently partners with many of the industry's leading carriers, brokers, 3PLs, and logistics technology vendors with real time visibility.

As one of our Meijer carriers, we trust that serving our customers is as important to you as it is to us. Carriers are required to integrate with FourKites in some manner. FourKites will link to your GPS/ELD system and transportation management system to provide a consolidated place where we can view the location of all Meijer's shipments regardless of carrier. If you do not have GPS/ELD devices, FourKites will collaborate with you to implement mobile tracking on Meijer's shipments. There is no cost for the carrier to integrate with FourKites. Meijer pays all the transaction costs.

Consolidation Facility Loads:

Any carrier that is hauling freight from a Meijer consolidation facility must pick up their trailers within 48 hours of loading. There will be a charge per day applied to Meijer after the 48 hours, for which the carrier will be responsible.

Fresh Foods/Produce Expectations and Requirements

(in addition to "Expectations and Requirements for All Loads")

Meijer Produce Logistics Contact Information: produce@meijer.com

Hours of Operation:	Monday – Friday	8:00AM - 5:00PM
	Saturday	8:00AM – 11:00AM
	Sunday	8:00AM – 11:00AM

Fresh Thyme Farmer Market Contact Information: FTFM.Logistics@meijer.com

Hours of Operation:	Monday – Friday	8:00AM - 5:00PM
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Sanitary Transportation of Human and Animal Food Requirements

- Equipment must be able to hold product at the temperature defined on the bill of lading. Equipment must be able to be cleaned to shippers desired sanitation levels.
- Carrier shall ensure food safety during the transportation of fresh foods.
 - Adequate temperature controls per the bill of lading.
 - Prevention of ready to eat food from directly touching raw food.
 - Protection of food product from contamination by non-food items,
 - Protection of food from cross contact with known food allergens.
- Carrier shall maintain temperature records for the shipment for up to one year following the delivery date and provide the documentation to Meijer or the FDA upon request.
- Carrier shall have documentation of trailer cleaning and have written procedures regarding the cleaning, sanitation, and inspection of trailer condition.
- Carrier shall provide training to their operations personnel on food safety and basic sanitary food transportation practices. Carrier must maintain training records including dates, type of training, and personnel trained. All drivers must have completed food safety and sanitary food transportation training prior to handling Meijer shipments.
- Carrier or broker shall have no salvage rights to refused shipments if the rejection is due to a food safety violation.
- Carrier or broker will be required to properly dispose of all products rejected due to food safety violations in a manner to prevent the item from entering the commercial supply chain.
- Carriers and their agents or employees are prohibited from tampering or disabling temperature recording devices that have been placed on Meijer shipments.

Trailer Equipment: All trailers used for pick-up must be a minimum 53' x 102' refrigerated trailer and refrigeration unit in well-maintained, working order. Equipment must be able to hold product at the temperature defined on the bill of lading. Equipment must be able to be cleaned to shippers desired sanitation levels. A chute is required for most produce commodities to avoid freeze damage.

Meijer reserves the right to reject any load with any foreign object(s) in the trailer, other than the product that was ordered. This is prohibited and is a serious violation of Meijer's food safety transportation standards.

If it is determined that food safety has been compromised, due to any foreign object on the trailer, a claim will be filed for the loss of the product and freight cost. The carrier will be suspended from routing guides and spot market visibility for a minimum 30-day period. The carrier must submit a written corrective action plan, prior to reinstatement.

Any additional occurrences after reinstatement may result in contract cancellation.

Scheduling Pickup Appointment:

Produce loads must ship on the planned pick date and deliver on the planned arrival date. There are no exceptions, without approval from the Meijer Inbound Logistics Department.

- Contact the vendor 24 hours in advance of the pickup date, verify product availability (including case counts) and shed location(s). Verify pickup numbers and arrange appointment or verify hours. Determine the temperature requirements for the shipment and trailer pre-cooling requirements. Also, determine the shippers trailer sanitation requirements prior to directing the driver to load. ANY discrepancies must be noted in E2open. If vendor indicates multiple pickup points, make note in E2open; we will correct mileage to ensure accurate payment through the Accessorial Rate Change Request process.
- Some commodities (i.e., organics or specialties) may require additional ship points, please be sure you verify pickup address of all items. If loading at multiple locations, ensure you begin loading early enough to get all picks. Layover will not be approved if your driver began loading too late in the day to get all products.

Loading:

Carriers have the responsibility to ensure **all PRODUCTS** on the E2open load tender are picked up. Missed product is subject to a \$500 penalty plus proportional freight and carrier will not be reimbursed for added miles to retrieve missed product.

- Drivers are responsible to observe, verify and ensure the following:
 - Precool trailer, minimum 2 hours prior to arrival at first pick-up.
 - Accurate case count and ALL products (incl. organics or specialty items) loaded – reference ALL pickup numbers.
 - Block, brace the load. Request airbags or use clean pallets (pyramid configuration) to stabilize product, filling void space, as necessary.
 - Align refrigerated trailer telematics with bill of lading requirements and temperature recorder settings.
- Carrier is responsible for alerting Meijer team of any discrepancies, via E2open Notes. Load notes are the primary method of contact and documentation for each load tender transaction.
 - If vendor does not have all the product, you must alert our team and wait for approval to either roll without it, or to layover/wait for completed load.
 - If the cases/pallets are leaning, damaged, sagging or pulp temperatures are not within range specified on BOL, enter Load Notes and upload photos (if available). Wait for direction from Meijer team.
- If driver is unable to observe loading, verify counts or pulp product prior to leaving shipper location, please ensure that a Note is entered in E2open ASAP. Note Shipper Load Count on BOL.
- We strive to optimize trailer space on every load. If trailer is only partially full, driver should alert dispatch and/or verify that ALL PRODUCTS have been picked up. It is likely that something has been missed if trailer is not fully utilized.

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Fill Item: The vendor that contains the fill item must be your last pickup.

- To determine if the PO is a fill item, this information is in the comments on the load. Typically, the fill item is broccoli, celery, head lettuce, or cauliflower.

Vendor Delays When there is a delay at the vendor, whether it is the shipper not having product ready or just being delayed, a load note must be entered in E2open.

- All E2open notes must be entered in real time to give Meijer the ability to react early and get issues resolved as quickly as possible.

Providing ETA's:

- Regardless of the scheduled appointment time, we require that loads that have not arrived by 09:00 EST, be updated with accurate ETA by 09:00 EST, on the expected delivery date, in E2open Load notes. This must include location of truck and miles to destination.
- Produce ETAs are required 7 days of the week. If your truck is late, we expect communication regarding when the load will arrive, early enough that we can make inventory decisions.

Fresh Food/Produce Penalties:

- If it is found that all purchase orders were not picked up by the driver(s) a \$500 penalty will be imposed. In addition to the penalty, the payable charges will be prorated based on the actual number of pallet positions transported versus the load plan.
- If a pickup appointment is missed in not loading a PO on the tendered pick-up dates and not communicated to Meijer, a \$200NCNS pick up and debit may be applied.
- If late delivery is over one day late, the load may be rejected, prior to arrival, due to loss of freshness of product.
- If the carrier or vendor truck causes Meijer to run out of stock, which results in Meijer having to purchase product from a local vendor, the carrier or vendor could be debited for the difference in cost to purchase this product.
- If a food safety is compromised due to a tire or any other object on the trailer, a claim will be filed for the loss of the product and freight cost. The carrier will also be suspended from routing guides and spot market visibility for 30 days.

Carrier Service Failures

A service failure is any incident that could potentially affect timely pickup or deliver of Meijer freight. Listed below are the reasons a carrier will receive a service failure.

Operating in E2open

- Operating in E2open under someone else's user id.

Pickup

- Allowed a load to expire by not accepting or rejecting it within the desired time limit given.
- Failure to contact the vendor to schedule a pickup appointment 24 hours before the planned pick date.
- Failure to ensure all POs are scheduled and verify the weight, cube, pieces, and trailer equipment needed. Failure to ensure all POs and product quantities are loaded and accounted for will also result in a service failure.
- Rejecting a load within 24 hours of the planned pick date.
- Abandoning a pick location without authorization from Meijer.

Communication

- Failure to communicate issues (via E2open Load Note) that could impact on time pickup and delivery. (Vendor not responding to pick up request, product not available, driver breakdown, etc.)
- Rescheduling a delivery appointment for issues other than from the supplier or Meijer.
- Failure to provide ETAs for delivery by 9:00am for Produce loads, including weekends and holidays.
- Rolling short without approval from buying team and documented acknowledgement in E2open.

Delivery

- Failure to schedule delivery appointment by 2:00PM on the day before the planned arrival date.
- Failure to deliver on time or as scheduled.
- Failure to provide DF with Bill of Lading for all POs.
 - If vendor has been given permission to consolidate POs for multiple DFs into a shipment to one DF, the carrier must provide all Bills of Lading for all DFs at the DF location where the product is delivered.
- Failure to update and close load within 24 hours of delivery.
- At the time of delivery, the carrier will receive a service failure if Meijer rejects the product due to temperature issues or product shifting while in transit. OS&D will be completed and uploaded to the E2open Load Documents for review.

Truckload/Intermodal Carrier Performance Scorecard

The carrier performance scorecard allows both shippers and carriers to measure carrier performance based upon relevant shipper-defined metrics. It will be used as a discussion point in carrier relations and as a tool to find opportunity for continuous improvement. The scorecard information will be emailed directly to the carriers the week following Meijer period end.

Vendor Requirements

The following are generic shipping instructions that have been issued to all Meijer vendors. These instructions are contained in the Meijer Vendor Requirements & Reference Guide located on the www.vendornet.meijer.com website.

Bill of Lading: All shipments to Meijer must be accompanied by a Bill of Lading. It serves as the document and/or contract used to record and transfer detailed information pertaining to a unique shipment. The objective of this document is to guarantee the shipper, carrier, and the customer (the consignee) are all getting the information they need for the processing of goods through the supply chain. The Bill of Lading must have the following information listed:

- "Ship To" address, including the building number, as shown on the Purchase Order.
- The Meijer Po number.
 - All Meijer Po's must be clearly referenced on the master bill of lading. If there is not a space provided, the Po must be entered in the comments or special instructions section.
- Bill of Lading Number – Unique number assigned by the shipper in creating the bill of lading.
 - If shipping more than one Po on a single bill of lading, each Po and the corresponding piece quantity must be clearly reference on the bill of lading.
 - Separate bill of ladings are required for each Meijer destination.
- The bill of lading must specify that the goods were tendered to the carrier in a sorted and segregated manner.
- Special instructions such as protect from freezing/heat and hazmat must be indicated on the bill of lading noting the specifics.
- Time stamp information including the scheduled appointment date/time, arrival date/time and departure date/time of carrier.
-
- The driver is to sign the Bill of lading in the manner it was loaded such as Shipper Load and Count, Shipper Load Driver Count, Driver Load and Count etc...

Loading: The driver is required to verify the Purchase Order numbers and carton count unless the bill of lading is signed "Shipper Load and Count." Only clean trailers will be loaded, and Meijer will accept only clean trailers.

Meijer VendorNet Appointment Scheduling

Carriers are required to join the Meijer VendorNet (<http://vendornet.meijer.com>) and request delivery appointments for all inbound loads. While on the VendorNet, click on "New Vendor" and fill out the required information to receive your sign on and password. On the form, your contact at Meijer is "Meijer Logistics" and the Meijer Business Contact Email is appointments@meijer.com. Once registered, your user id and password will be emailed within 24 hours. If you do not receive this information, send an email to meijervendor@meijer.com.

Once a user id and password are obtained:

- Go to <https://vendornet.meijer.com> and enter your user id and password. Click on the "Applications" drop down Menu on the left of the screen. Then click on the "Appointment Scheduling" link.
- Review the related documents that gives complete instructions on how to schedule delivery [appointments. These instructions include how to schedule consolidation loads, multi-stop deliveries and how to modify current appointments.](#) There is also a document that includes common Questions and Answers.

Delivery appointments must be requested to meet our planned arrival date. Appointments must be requested no later than at 2:00PM on the day before the planned arrival date. Loads delivering over the weekend and Monday must be requested by 2:00PM Friday afternoon. For visibility purposes, Meijer would like appointments requested as early as possible. DC90 and DC92 are closed on Fridays so appointments must be requested by 2:00PM on Thursday afternoon for DC90 and DC92.

Please ensure all Purchase Orders are included in your delivery request. Once a delivery appointment is requested, a confirmation will be emailed within four business hours. The confirmation will include the appointment date/time, Po numbers and load id.

If you experience complications with scheduling a delivery appointment or are given a delivery appointment on a day other than what was requested, please enter a E2open load note immediately.

Direct Store Deliveries

1. Delivery Appointments - are not required at the stores.
2. Store Delivery Hours – 8AM to 5PM

Pharmacy Distribution Area (PDA Deliveries)

1. All appointments for PDA deliveries should be scheduled through the Meijer VendorNet as “**Live Unloads.**” At no time should PDA deliveries be dropped or left unattended in a lot.

Pharmacy Central Fill Appointment Scheduling

1. Delivery appointments at Meijer Pharmacy Central Fill Facility in Ft. Wayne, IN and Belleville, MI are scheduled by directly contacting the facility via Phone.
Fort Wayne (260) 310-6422 Belleville 260-797-7274
2. Receiving Hours are from 11AM – 5PM, Sunday through Thursday.

Distribution Facility Policies

1. Smoking is permitted in designated areas only.
2. Drivers must remain in designated areas when Meijer Team Members are on break or lunch.
3. Separate break/waiting areas are provided for drivers.
4. Sanitation is everyone’s responsibility.
5. Weapons of any type are not permitted at any time. A knife with a blade more than two inches or a total open length of five inches would be considered a weapon.
6. Meijer has a zero-tolerance policy regarding drugs and alcohol. Possession of these items on Meijer property is prohibited.
7. Drivers are not permitted to offer or give anything of value to any Meijer Team Member for the performing, promise to perform or as an incentive to perform unloading services or any other services.
8. Drivers shall follow all verbal and written directions of Meijer DF Management, Auditors, or Checkers.
9. Meijer reserves the right to not allow any individual to perform duties on the distribution complex for any reason at any time.
10. Eating, drinking, smoking, and chewing tobacco is not permitted in the receiving area.
11. No one under the age of 18 is permitted on the dock or inside the trailer during the receiving process.
12. Two trailer wheels must be chocked on all deliveries. Drivers failing to follow OSHA safety regulations may be banned from delivering to Meijer Distribution Facilities.
13. Drivers must wear closed toe shoes if on the dock.
14. Drivers are to always wear safety vests when out of their truck at the facility.
15. Drivers are expected to conduct themselves and always treat others with dignity and respect while on Meijer property.

Drop Deck Trailers: Drop deck trailers are not permitted at a Meijer DF, as we are not able to accommodate these types of trailers.

All Deliveries: Drivers are required to present the Meijer Load ID to gain entry onto the Meijer complex. The Load ID is generated during the appointment scheduling process on Meijer VendorNet. After requesting an appointment, you will receive an email confirmation that assigns your appointment date, time, and Load ID. Carriers and vendor teams requesting appointments need to **provide that LOAD ID to the driver** for check in at delivery.

Bullpen Staging: When drivers arrive at the Meijer distribution complex, they should proceed to the designated tractor-trailer parking area (the bullpen) to park. Drivers should not attempt to enter the distribution complex. Drivers should walk to the Asset Protection (AP) control center to check in.

eBOL's (electronic Bill of Ladings): Meijer has installed kiosks in the AP Control Centers for each DF Campus. Once check in is complete at the kiosk, all BOL's should be scanned via the kiosk to create a digital BOL. Receiving is in process of going digital in Meijer and this is the entry point for paperwork. A failure to scan BOL's where a kiosk is present will result in a \$25 administrative fee if Meijer is required to scan the bills at a later point.

Live Deliveries: The following are expectations drivers must follow for live unloading. At the point, the driver enters the distribution complex; the trailer's seal information will be recorded by Meijer Asset Protection. The condition and numbers of all seals will be recorded. At this point, Meijer Asset Protection will cut the seal and record the seal number and condition at the time of arrival. The driver will then be permitted to proceed to their dock door.

Upon arriving at the correct door, drivers should open the trailer swing doors, back the trailer into the dock, and securely chock two rear tires. Driver should then return to and remain in their cab. Inside the building a receiving auditor will be assigned to the driver's load along with an unloader. Your load will begin to be worked, and any further communication needed will be through the driver's phone via text or call from the receiving coordinator.

For Fresh Thyme deliveries at the Bolingbrook DF; Upon arrival to Bolingbrook, IL please have the driver check in at the receiving office. The Receiving office is located by dock 53. The receiving team will assign the driver to a door if one is available.

Dock lights: Most operations utilize a red / green dock light system to notify when their trailer is being actively worked and is **NOT** and indicator for when it is safe to pull from the dock. The Tipp City and Newport complexes only utilize a green light system which is off when a trailer is being worked and on when the dock door is closed. **No trailer is to be pulled from a dock without notification from the receiving office. Communication will be via text or phone call.** When a driver receives notification, it is ok to leave remove the wheel chocks, ensure dock door is closed, and ensure your light is green. If the door is open or light remains red **DO NOT PULL**. See the receiving office.

Pull away events where drivers do not follow protocol will result in a \$250 debit.

Trailer Locking Systems: Currently, not all our operations use a trailer locking system. If available, this system locks onto a trailer's ICC bar with a large hook activated through a hydraulic system. Once activated, the trailer cannot be pulled away from the dock without pulling the locking system and a good portion of the dock structure with it. Driver should always ensure that the trailer lock is disengaged before attempting to exit the dock.

Pull away events resulting in damage to the dock lock system will result in a repair fee debit.

Glad hand Locks: Facilities that do not utilize a trailer locking system a glad hand lock will be applied to the trailer by the unloader. Upon completing the unload this will be removed by the unloader but does NOT indicate that pull away is yet safe. **No trailer is to be pulled from a dock without notification from the receiving office. Communication will be via text or call.** When you are notified to leave remove the wheel chocks, ensure dock door is closed, and ensure your light is green. If the light remains red **DO NOT PULL**. See the receiving office.

Exiting the Receiving Dock Safely: Drivers will receive a phone call or text message from Meijer's receiving office when unloading is completed, and it is safe to exit the dock. Driver should always ensure

that the light is green, dock lock or glad hand lock is removed, and dock door is closed before proceeding. If the light remains red **DO NOT PULL**. See the receiving office.

What to do in the event of a Pull Away: Stop immediately, exit your cab, enter the receiving office, and report any incident to receiving leadership.

Upon the completion of unloading, drivers are responsible for inspecting their trailer and reapplying any locks, braces and straps they deem are needed for securing the product prior to leaving the Meijer complex. If the driver is hauling a split load and determines any remaining product on the trailer needs to be adjusted, they are to ask the unloading provider via the receiving office to rearrange the product. This must be done immediately after pulling the trailer forward and before closing the trailer doors. Leave one trailer door open until exiting gate allowing Asset Protection to observe inside of trailer.

Collect Unloading: Meijer has contracted with professional unloading services to unload freight collect shipments and LTL carriers under contract with Meijer. The driver will not be charged for these unloading services.

Upon conclusion of the unloading process, the driver and checker will review the paperwork to ensure that they are both in agreement as to the count and condition of the merchandise. The driver's bills will be signed out by the receiving coordinator and a copy returned to the driver. The driver at this point may return to his tractor, and upon receiving a green light, pull their trailer from the dock. The trailer doors should remain open until the driver has passed final inspection by Meijer Loss Prevention at the outbound gate.

Note: Please see OS&D Freight Receiving Procedures later in this handbook for detailed information on the receiving process.

Drop Trailer/Container Policy

If you elect to utilize an unloading service to unload your deliveries to a Meijer Distribution Facility, drop trailers may be an option. Dropping of trailers at a distribution complex is a privilege. For carriers to drop trailers they must be on the Authorized Drop List. A separate Authorized Drop List is kept for each complex. Please send an email to_routing@meijer.com if you have any questions regarding drop trailers.

Trailers can be dropped 24 hours a day 365 days of the year. As the carrier, you continue to be responsible for the load's condition, count, and timely delivery. Dropping a trailer does not constitute delivery. Trailers can be dropped up to 48 hours prior to the appointment date/time. Except for DF90 in Grand Rapids, trailers are only allowed to drop 24 hours prior to the scheduled appointment date/time.

Dropped trailers exist as a convenience to you, our carrier. If an unloading service, acting as your agent, delivers the trailer to the distribution complex, they will be responsible for following the same procedures as that of a live delivery.

The trailer must be at the Meijer DF receiving Complex for the Meijer VendorNet appointed scheduled date and time. If a trailer is dropped after the appointed time, the product will not be received until a new appointment has been made and Meijer will hold the carrier or vendor responsible for any late fees that may be incurred.

Meijer distribution facilities commit to the timely return of transportation documents to your unloading agent. All signed delivery records are to be returned to the unloading agent at the completion of unloading. At this time any delivery exceptions will be communicated to the unloading agent and the unloading agent will be required to attest to the accuracy and sign all OS&D documents. It is the responsibility of the unloading agent to communicate delivery exceptions and delivery receipts to the carrier.

Upon completion of unloading, a switcher will place all empty trailers in a bullpen area. The carrier shall be responsible for pulling all empty trailers from Meijer's bullpen areas within 48 hours after unloading. To ensure safety and avoid congestion, your adherence to the policy is required. **Carriers who fail to remove their empty equipment within 48 hours after unloading will be subject to a fine and removal from the authorized drop trailer list. There are no exceptions to this policy. A \$50/day fine will be imposed on any carrier that has not picked up their drop trailer/container within seven business days of the trailer unloading date.**

Refrigerated trailers can be dropped when the following terms are agreed to in writing:

- Carrier must remotely monitor the reefer for temperate and fuel until the trailer is unloaded.
- Reefer must have at least 3/4 of a tank of fuel when dropped.
- Carrier must be pre-approved by Meijer Logistics to drop.
- In the event of a rejection on a drop trailer, carrier must be able to retrieve the product for disposition within 24 hours. If unable to move product to re-delivery, carrier can be liable to charges from vendor for deteriorated product.

Please contact Fresh Logistics for additional details.

Meijer OS&D Freight Receiving Procedures

- Except for "Shipper's Load & Count" shipments, the carrier shall first, count each shipping unit that is designated on the Bill of Lading and sign for such units at origin; and second, make sure the Bill of Lading accurately reflects the driver's actual count of the product placed on the carrier's trailer. Carrier shall advise Meijer of any discrepancies and request that the Bill of Lading be modified accordingly.
- The carrier is responsible for the security of the load from the point of pick up to the actual delivery and receiving of the product, on Meijer's dock, by authorized Meijer receiving personnel. This includes deliveries to multiple Meijer locations. Meijer will record inbound seal numbers and note if the seals are intact on incoming trailers. The seals will be verified on first delivery, re-sealed for second delivery, and verified at the second location.
- For import shipments from a consolidator, the consolidator is responsible for reporting OS&Ds at the sku level. These OS&Ds should be reported immediately to the customs compliance team via an email to customs.compliance@meijer.com.
- For shipments from a consolidator, the consolidator shall be responsible for any damage that is not the result of the driver's or carrier's act or omission. The representative of the carrier or driver is responsible to notify the consolidator of any damage claims within 48 hours after the load is received.
- Each carrier can count product as it is off-loaded from the trailer. The carrier shall work with its driver or unloading representative to develop a system of counting product as it is removed from the trailer. Carrier agrees that if it does not use this opportunity to count its product, the carrier has waived its right to a count. The building will note that the carrier waived its right to a count.
- Meijer will endeavor to promptly note shortages and overages on the Bill of Lading, Manifest, or Freight Bill, on Meijer's receiving stamp, and fill out a Meijer OS&D form. Meijer requires management approval of all OS&Ds. Copies of OS&D's may be given to the unloading representative after unloading. It is their responsibility to notify the carrier of the OS&D.
- Any unresolved discrepancy between the carrier's count after the product is off-loaded from the trailer and the Meijer auditor's count must immediately be brought to the attention of the Dock Supervisor by the carrier for immediate resolution of the discrepancy. Failure to bring any discrepancy to the immediate attention of the Dock Supervisor shall constitute a waiver of the carrier's count. Meijer will take reasonable steps to resolve any discrepancy between the carrier's dock count and the Meijer receiving count.
- For each claim that carrier receives from Meijer, the carrier shall acknowledge the claim in writing within thirty (30) days after receipt thereof. Carrier shall pay, refuse payment, or make a firm compromise offer within sixty (60) days after receipt of the claim. If the claim cannot be settled, carrier shall notify Meijer in writing of the reason for such failure. If, after ninety (90) days from the receipt of the claim, the claim has been acknowledged but not paid or settled and the reason for lack of settlement or payment has not been given to Meijer in writing, the carrier shall be deemed to recognize the validity of the claim as filed by Meijer. Further, carrier hereby authorizes Meijer to deduct the unpaid freight claim from payment for transportation services owed to carrier. Meijer agrees to not process deductions without written notification of the pending deduction to the carrier.
- PODs and OS&D Notifications are located on M Folio <https://meijer.mgpfolio.com>. To get set up on MFolio to retrieve POD's and to receive OS&D Notifications. Please reach out to the following:
 - Grocery loads reach out to GroceryLogistics GroceryLogistics.GroceryLogistics@meijer.com

- Import of Domestic General Merchandise reach out to logistics.logistics@meijer.com
- Frozen and Perishables perishables.perishables@meijer.com

Refused Freight

Not Meijer Freight: Product delivered to Meijer but not ordered.

- Product will be refused by the DF and put back on the delivering carrier's trailer. The only exception being dedicated equipment; product will **not** be put back on these trailers.
- DF will contact Inbound Logistics.
- Logistics will notify the carrier of the refused freight.
- Carrier will move the trailer from the Meijer complex.

Damaged Freight: Dry Vans and Refrigerated Trailers

- Product that has been damaged prior to receiving will be documented and processed on the appropriate OS&D form. OS&D will also be noted on the carrier's freight bills and will indicate the quantity short or damaged.
- Product may be refused by the DF and put back on the carrier's trailer or disposed of by the DF. The only exception being dedicated equipment; product will **not** be put back on these trailers.
- If product is refused to the carrier's trailer, carrier will be instructed to move the trailer off the complex and dispose of the product.
- Produce that is damaged by the carrier will be loaded back on the trailer and becomes the carrier's responsibility.
- Produce that is rejected for poor quality will be loaded back on the carrier trailer, the carrier needs to call the vendor to determine what the vendor wants to do with the goods. The carrier will work out a transportation rate to move the goods and bill the vendor accordingly.

Meijer Freight Delivered to the Wrong DF

- Does not include split loads.
- Product will be refused by the DF and put back on the delivering carrier's trailer. The only exception being dedicated equipment; product will **not** be put back on these trailers.
- DF will fill out a refusal notice and put paperwork on the rear of the trailer.
- DF will contact Logistics.
- Carrier will be responsible to move product to the correct destination on their equipment or will be instructed to take product to an LTL terminal.

Freight Claims

Freight claims represent an unnecessary cost in the Meijer Supply Chain, with no value-added service in filing, processing, and payment of freight claims. Meijer and our contracted carriers have an interest in reducing or eliminating freight claims that increase the cost of doing business. This cost manifests itself through merchandise out of stocks, increased administrative cost, and higher freight expense.

The Meijer policies published as OS&D Freight Receiving Procedures are published in this handbook and represent Meijer's commitment to accuracy in the receiving process. Meijer expects the carrier to strictly follow these procedures.

An OS&D report is a statement of what was received or not received. There is an old cliché regarding bills of lading that simply states: "If you signed for it, you bought it." Unfortunately, this cliché becomes the basis for many delivery dispute denials by our vendors.

From a supply chain management perspective, Meijer is prepared to shift the focus on freight claim reduction from our distribution facilities to our vendor's shipping locations. This can be accomplished through our contract carriers, our eyes and ears to the vendor's operations. It's important that all freight is counted accurately. If you are not able to verify counts, then the vendor must permit a 'shipper load and count' notation or a pallet count with a 'said to contain' notation. If you are not able to verify the count or sign the bill of lading noting your inability to count, Meijer Inbound Logistics must be contacted while your driver is still at the shipper's location. Meijer will intervene to ensure shipping accuracy.

If it becomes necessary to file a freight claim, please send all correspondence for freight claims to:

Meijer, Inc. 2929 Walker, NW
Grand Rapids, MI 49544

(OR)

Email to:
Accounts Payable, Freight Claims
vendserv@meijer.com

Payment of freight claims should be directed to:
Meijer, Inc.
Cash Office 985/4th floor
2929 Walker NW
Grand Rapids, MI 49544
Phone 616-791-393

Please include the Meijer claim number (at the upper right-hand corner of the freight claim form and in the body of the freight claim form) on the remittance.

All freight claims should be acknowledged upon receipt, either by email [to vendserv@meijer.com](mailto:vendserv@meijer.com) or by letter through the United States Postal Service, noting the Meijer claim number received and the carrier's corresponding claim number. The carrier has an opportunity to dispute a claim up to 90 days after the date of the claim. If after 90 days it is determined through the dispute process the claim issued is valid as written and Meijer has not received payment for the claim, the invoice is converted to a debit memo and deducted from the next payment for transportation services owed to the carrier.

Exception: When items for Produce or Perishable commodities are refused to the truck due to temps or otherwise, a clear determination of accountability and liability for loss or damage will be determined. If and once a determination is made that Carrier is at fault, an immediate debit for the loss or damages will be generated. Carriers retain the right to dispute claims per the dispute process, but debits for Produce or Perishable commodities will be immediate upon determination of accountability and liability.

Once the claim has been deducted as a debit memo from the carrier, the carrier can dispute the deduction an additional 90 days. To dispute the deduction the carrier must use the vendor

Claims Management System (CMS). All carriers are **required** to use <https://vendornet.meijer.com> to submit dispute claims. Allow a **minimum** of 30 days from the submission date for a response. CMS was designed to simplify the claims process for the Vendor and Meijer. The system will eliminate the need to send paper/faxes back and forth for disputed claims, allows the attachment of documents, allows more visibility to claim, more timely notifications from Meijer, eliminates unnecessary phone calls and will be beneficial for both the Vendor and Meijer. Instructions regarding how to file a claim in CMS can be found at our website <https://vendornet.meijer.com> Go to the Tab "Orders & payments" then to AP Query".

Truckload Dry Van Fuel Surcharge Table:

Carrier transportation rates shall be adjusted based upon the following fuel surcharge provision (the "Surcharge"). The Surcharge is applicable to the linehaul charges only and shall not apply to accessorial charges. The Surcharge shall be shown as a separate line entry on the Carrier's freight bill and will apply to shipments pick up date Tuesday through the following Monday.

The Surcharge as outlined below will be based on the Department of Energy ("DOE") national average price of fuel as reported each Monday. All DOE prices include taxes. The DOE national average price is available Mondays after 4pm by calling 202-586-6966 or online at www.eia.doe.gov. Should the cost per gallon exceed the amount shown below, the fuel surcharge will increase at the rate of one cent for each six cents (US \$0.06) per gallon.

DRY PRODUCT

Price of Diesel	Surcharge	Price of Diesel	Surcharge	Price of Diesel	Surcharge
0.000 - 0.909	(0.04) USD per mile	2.590 - 2.649	0.25 USD per mile	4.330 - 4.389	0.54 USD per mile
0.910 - 0.969	(0.03) USD per mile	2.650 - 2.709	0.26 USD per mile	4.390 - 4.449	0.55 USD per mile
0.970 - 1.029	(0.02) USD per mile	2.710 - 2.769	0.27 USD per mile	4.450 - 4.509	0.56 USD per mile
1.030 - 1.089	(0.01) USD per mile	2.770 - 2.829	0.28 USD per mile	4.510 - 4.569	0.57 USD per mile
1.090 - 1.149	0.00 USD per mile	2.830 - 2.889	0.29 USD per mile	4.570 - 4.629	0.58 USD per mile
1.150 - 1.209	0.01 USD per mile	2.890 - 2.949	0.30 USD per mile	4.630 - 4.689	0.59 USD per mile
1.210 - 1.269	0.02 USD per mile	2.950 - 3.009	0.31 USD per mile	4.690 - 4.749	0.60 USD per mile
1.270 - 1.329	0.03 USD per mile	3.010 - 3.069	0.32 USD per mile	4.750 - 4.809	0.61 USD per mile
1.330 - 1.389	0.04 USD per mile	3.070 - 3.129	0.33 USD per mile	4.810 - 4.869	0.62 USD per mile
1.390 - 1.449	0.05 USD per mile	3.130 - 3.189	0.34 USD per mile	4.870 - 4.929	0.63 USD per mile
1.450 - 1.509	0.06 USD per mile	3.190 - 3.249	0.35 USD per mile	4.930 - 4.989	0.64 USD per mile
1.510 - 1.569	0.07 USD per mile	3.250 - 3.309	0.36 USD per mile	4.990 - 5.049	0.65 USD per mile
1.570 - 1.629	0.08 USD per mile	3.310 - 3.369	0.37 USD per mile	5.050 - 5.109	0.66 USD per mile
1.630 - 1.689	0.09 USD per mile	3.370 - 3.429	0.38 USD per mile	5.110 - 5.169	0.67 USD per mile
1.690 - 1.749	0.10 USD per mile	3.430 - 3.489	0.39 USD per mile	5.170 - 5.229	0.68 USD per mile
1.750 - 1.809	0.11 USD per mile	3.490 - 3.549	0.40 USD per mile	5.230 - 5.289	0.69 USD per mile
1.810 - 1.869	0.12 USD per mile	3.550 - 3.609	0.41 USD per mile	5.290 - 5.349	0.70 USD per mile
1.870 - 1.929	0.13 USD per mile	3.610 - 3.669	0.42 USD per mile	5.350 - 5.409	0.71 USD per mile
1.930 - 1.989	0.14 USD per mile	3.670 - 3.729	0.43 USD per mile	5.410 - 5.469	0.72 USD per mile
1.990 - 2.049	0.15 USD per mile	3.730 - 3.789	0.44 USD per mile	5.470 - 5.529	0.73 USD per mile
2.050 - 2.109	0.16 USD per mile	3.790 - 3.849	0.45 USD per mile	5.530 - 5.589	0.74 USD per mile
2.110 - 2.169	0.17 USD per mile	3.850 - 3.909	0.46 USD per mile	5.590 - 5.649	0.75 USD per mile
2.170 - 2.229	0.18 USD per mile	3.910 - 3.969	0.47 USD per mile	5.650 - 5.709	0.76 USD per mile
2.230 - 2.289	0.19 USD per mile	3.970 - 4.029	0.48 USD per mile	5.710 - 5.769	0.77 USD per mile
2.290 - 2.349	0.20 USD per mile	4.030 - 4.089	0.49 USD per mile	5.770 - 5.829	0.78 USD per mile
2.350 - 2.409	0.21 USD per mile	4.090 - 4.149	0.50 USD per mile	5.830 - 5.889	0.79 USD per mile

2.410 - 2.469	0.22 USD per mile	4.150 - 4.209	0.51 USD per mile	5.890 - 5.949	0.80 USD per mile
2.470 - 2.529	0.23 USD per mile	4.210 - 4.269	0.52 USD per mile	5.950 - 6.009	0.81 USD per mile
2.530 - 2.589	0.24 USD per mile	4.270 - 4.329	0.53 USD per mile	6.010 - 6.069	0.82 USD per mile

Truckload Refrigerated Fuel Surcharge Table:

Should the cost per gallon exceed the amount shown below, the fuel surcharge will increase at the rate of one cent for each five cents (US \$0.05) per gallon.

Price of Diesel	Surcharge	Price of Diesel	Surcharge	Price of Diesel	Surcharge
0.900 - 0.949	(0.04) USD per mile	2.700 - 2.749	0.32 USD per mile	4.500 - 4.549	0.68 USD per mile
0.950 - 0.999	(0.03) USD per mile	2.750 - 2.799	0.33 USD per mile	4.550 - 4.599	0.69 USD per mile
1.000 - 1.049	(0.02) USD per mile	2.800 - 2.849	0.34 USD per mile	4.600 - 4.649	0.70 USD per mile
1.050 - 1.099	(0.01) USD per mile	2.850 - 2.899	0.35 USD per mile	4.650 - 4.699	0.71 USD per mile
1.100 - 1.149	0.00 USD per mile	2.900 - 2.949	0.36 USD per mile	4.700 - 4.749	0.72 USD per mile
1.150 - 1.199	0.01 USD per mile	2.950 - 2.999	0.37 USD per mile	4.750 - 4.799	0.73 USD per mile
1.200 - 1.249	0.02 USD per mile	3.000 - 3.049	0.38 USD per mile	4.800 - 4.849	0.74 USD per mile
1.250 - 1.299	0.03 USD per mile	3.050 - 3.099	0.39 USD per mile	4.850 - 4.899	0.75 USD per mile
1.300 - 1.349	0.04 USD per mile	3.100 - 3.149	0.40 USD per mile	4.900 - 4.949	0.76 USD per mile
1.350 - 1.399	0.05 USD per mile	3.150 - 3.199	0.41 USD per mile	4.950 - 4.999	0.77 USD per mile
1.400 - 1.449	0.06 USD per mile	3.200 - 3.249	0.42 USD per mile	5.000 - 5.049	0.78 USD per mile
1.450 - 1.499	0.07 USD per mile	3.250 - 3.299	0.43 USD per mile	5.050 - 5.099	0.79 USD per mile
1.500 - 1.549	0.08 USD per mile	3.300 - 3.349	0.44 USD per mile	5.100 - 5.149	0.80 USD per mile
1.550 - 1.599	0.09 USD per mile	3.350 - 3.399	0.45 USD per mile	5.150 - 5.199	0.81 USD per mile
1.600 - 1.649	0.10 USD per mile	3.400 - 3.449	0.46 USD per mile	5.200 - 5.249	0.82 USD per mile
1.650 - 1.699	0.11 USD per mile	3.450 - 3.499	0.47 USD per mile	5.250 - 5.299	0.83 USD per mile
1.700 - 1.749	0.12 USD per mile	3.500 - 3.549	0.48 USD per mile	5.300 - 5.349	0.84 USD per mile
1.750 - 1.799	0.13 USD per mile	3.550 - 3.599	0.49 USD per mile	5.350 - 5.399	0.85 USD per mile
1.800 - 1.849	0.14 USD per mile	3.600 - 3.649	0.50 USD per mile	5.400 - 5.449	0.86 USD per mile
1.850 - 1.899	0.15 USD per mile	3.650 - 3.699	0.51 USD per mile	5.450 - 5.499	0.87 USD per mile
1.900 - 1.949	0.16 USD per mile	3.700 - 3.749	0.52 USD per mile	5.500 - 5.549	0.88 USD per mile
1.950 - 1.999	0.17 USD per mile	3.750 - 3.799	0.53 USD per mile	5.550 - 5.599	0.89 USD per mile
2.000 - 2.049	0.18 USD per mile	3.800 - 3.849	0.54 USD per mile	5.600 - 5.649	0.90 USD per mile
2.050 - 2.099	0.19 USD per mile	3.850 - 3.899	0.55 USD per mile	5.650 - 5.699	0.91 USD per mile
2.100 - 2.149	0.20 USD per mile	3.900 - 3.949	0.56 USD per mile	5.700 - 5.749	0.92 USD per mile
2.150 - 2.199	0.21 USD per mile	3.950 - 3.999	0.57 USD per mile	5.750 - 5.799	0.93 USD per mile
2.200 - 2.249	0.22 USD per mile	4.000 - 4.049	0.58 USD per mile	5.800 - 5.849	0.94 USD per mile
2.250 - 2.299	0.23 USD per mile	4.050 - 4.099	0.59 USD per mile	5.850 - 5.899	0.95 USD per mile
2.300 - 2.349	0.24 USD per mile	4.100 - 4.149	0.60 USD per mile	5.900 - 5.949	0.96 USD per mile
2.350 - 2.399	0.25 USD per mile	4.150 - 4.199	0.61 USD per mile	5.950 - 5.999	0.97 USD per mile
2.400 - 2.449	0.26 USD per mile	4.200 - 4.249	0.62 USD per mile	6.000 - 6.049	0.98 USD per mile
2.450 - 2.499	0.27 USD per mile	4.250 - 4.299	0.63 USD per mile	6.050 - 6.099	0.99 USD per mile
2.500 - 2.549	0.28 USD per mile	4.300 - 4.349	0.64 USD per mile	6.100 - 6.149	1.00 USD per mile
2.550 - 2.599	0.29 USD per mile	4.350 - 4.399	0.65 USD per mile	6.150 - 6.199	1.01 USD per mile
2.600 - 2.649	0.30 USD per mile	4.400 - 4.449	0.66 USD per mile	6.200 - 6.249	1.02 USD per mile
2.650 - 2.699	0.31 USD per mile	4.450 - 4.499	0.67 USD per mile	6.250 - 6.299	1.03 USD per mile

Intermodal Fuel Surcharge Table

Should the cost per gallon exceed the amount shown below, the fuel surcharge will increase at the rate of .50% for each four cents (US \$0.04) per gallon.

Price of Diesel	Surcharge	Price of Diesel	Surcharge	Price of Diesel	Surcharge
0.000 - 1.239	0.00%	2.640 - 2.679	18.50%	4.080 - 4.119	36.50%
1.240 - 1.279	1.00%	2.680 - 2.719	19.00%	4.120 - 4.159	37.00%
1.280 - 1.319	1.50%	2.720 - 2.759	19.50%	4.160 - 4.199	37.50%
1.320 - 1.359	2.00%	2.760 - 2.799	20.00%	4.200 - 4.239	38.00%
1.360 - 1.399	2.50%	2.800 - 2.839	20.50%	4.240 - 4.279	38.50%
1.400 - 1.439	3.00%	2.840 - 2.879	21.00%	4.280 - 4.319	39.00%
1.440 - 1.479	3.50%	2.880 - 2.919	21.50%	4.320 - 4.359	39.50%
1.480 - 1.519	4.00%	2.920 - 2.959	22.00%	4.360 - 4.399	40.00%
1.520 - 1.559	4.50%	2.960 - 2.999	22.50%	4.400 - 4.439	40.50%
1.560 - 1.599	5.00%	3.000 - 3.039	23.00%	4.440 - 4.479	41.00%
1.600 - 1.639	5.50%	3.040 - 3.079	23.50%	4.480 - 4.519	41.50%
1.640 - 1.679	6.00%	3.080 - 3.119	24.00%	4.520 - 4.559	42.00%
1.680 - 1.719	6.50%	3.120 - 3.159	24.50%	4.560 - 4.599	42.50%
1.720 - 1.759	7.00%	3.160 - 3.199	25.00%	4.600 - 4.639	43.00%
1.760 - 1.799	7.50%	3.200 - 3.239	25.50%	4.640 - 4.679	43.50%
1.800 - 1.839	8.00%	3.240 - 3.279	26.00%	4.680 - 4.719	44.00%
1.840 - 1.879	8.50%	3.280 - 3.319	26.50%	4.720 - 4.759	44.50%
1.880 - 1.919	9.00%	3.320 - 3.359	27.00%	4.760 - 4.799	45.00%
1.920 - 1.959	9.50%	3.360 - 3.399	27.50%	4.800 - 4.839	45.50%
1.960 - 1.999	10.00%	3.400 - 3.439	28.00%	4.840 - 4.879	46.00%
2.000 - 2.039	10.50%	3.440 - 3.479	28.50%	4.880 - 4.919	46.50%
2.040 - 2.079	11.00%	3.480 - 3.519	29.00%	4.920 - 4.959	47.00%
2.080 - 2.119	11.50%	3.520 - 3.559	29.50%	4.960 - 4.999	47.50%
2.120 - 2.159	12.00%	3.560 - 3.599	30.00%	5.000 - 5.039	48.00%
2.160 - 2.199	12.50%	3.600 - 3.639	30.50%	5.040 - 5.079	48.50%
2.200 - 2.239	13.00%	3.640 - 3.679	31.00%	5.080 - 5.119	49.00%
2.240 - 2.279	13.50%	3.680 - 3.719	31.50%	5.120 - 5.159	49.50%
2.280 - 2.319	14.00%	3.720 - 3.759	32.00%	5.160 - 5.199	50.00%
2.320 - 2.359	14.50%	3.760 - 3.799	32.50%	5.200 - 5.239	50.50%
2.360 - 2.399	15.00%	3.800 - 3.839	33.00%	5.240 - 5.279	51.00%
2.400 - 2.439	15.50%	3.840 - 3.879	33.50%	5.280 - 5.319	51.50%
2.440 - 2.479	16.00%	3.880 - 3.919	34.00%	5.320 - 5.359	52.00%
2.480 - 2.519	16.50%	3.920 - 3.959	34.50%	5.360 - 5.399	52.50%
2.520 - 2.559	17.00%	3.960 - 3.999	35.00%	5.400 - 5.439	53.00%
2.560 - 2.599	17.50%	4.000 - 4.039	35.50%	5.440 - 5.479	53.50%
2.600 - 2.639	18.00%	4.040 - 4.079	36.00%	5.480 - 5.519	54.00%

Accessorial Process (All Carriers)

All accessorials must be requested in E2open through the rate change request process by at least **09:00 the day prior to the E2open delivery date**. The following rules are the only exceptions to this process:

- Layovers at the **destination**, truck detention at the **destination**, order re-consignment and add on **destination**. These four accessorials must be requested in E2open within two business days after the receipt date.
- Loads with 24 hours transit time or less. Accessorial requests must be received prior to **17:00 on the day of delivery**.
- Loads that ship on Friday for arrival on Monday. Accessorial requests must be received prior to **17:00 on the day of delivery**.
- Loads with incorrect freight rate. Accessorial requests for a **freight rate change** can be requested up until the load goes through E2open Websettle (13 days after load close date).

E2open has functionality that allows carriers to upload Bill of Ladings and other Supporting Documentation such as GPS data to a given load. Meijer will use this documentation to verify if a given accessorial is valid. The Bill of Lading or GPS Data must be present in E2open at the time an accessorial is requested. The Bill of Lading or GPS Data must clearly indicate the name, city, state, and zip code of each pickup location as well as the scheduled appointment date/time, arrival date/time and departure date/time. The BOL should be signed by the driver and the shipper. If the shipper refuses to sign the BOL, "shipper refuses to sign" should be written on the BOL. This information should also be present in E2open for each given load. Carriers will now be required to upload this documentation whenever the following accessorials are requested.

- Add on Destination – Identifies additional picks/deliveries where extra out of zip code range miles were incurred.
- Layover at Pick Location – Date/times of appointment, arrival, departure and wait times.
- Load Detention – Drop Trailer Not Ready – Date/times of appointment, arrival, departure and wait times.
- Truck Detention at Pick Location – Date/times of appointment, arrival, departure and wait times.
- Stop Off – Identifies additional picks/deliveries that weren't present on the E2open load.
- We will also review E2open load notes entered in by both Meijer operations personnel and the carrier to support the request and to make our determination to accept or decline the accessorial.

For an accessorial to be approved, Meijer must determine the request is valid and it meets the criteria below where appropriate.

- Accessorial was requested within the timeframe.
- Bill of Lading, when requests require supporting documentation was present in E2open prior to the accessorial request.
- Bill of Lading information and the load information entered in E2open match.

Accessorial Charges

Based on the pricing contained in our current Transportation Agreement, Meijer, Inc. will honor charges for the types of accessorial services:

Protective Service: Rates for this service will be paid when the shipper specifically requires that product temperature be maintained above or below a certain point. A "Keep from Freezing" or "Protect from Freezing" notation does not constitute protective service. Fee: 4% higher than contract rate.

Team Service: Occasionally business needs may dictate a transit time that is not possible through the utilization of a single driver. When this occurs, Meijer will specify and pay the increased cost associated with Team Service. For Produce loads this cost associated with Team Service is \$0.20 per mile.

Truck ordered, not used: On rare occasions a pick-up may cancel after a driver has been dispatched to make the pick-up. When this occurs, Meijer will compensate the carrier for cost incurred when the load canceled less than 24 hours prior to the planned PU date if there is a PU appointment scheduled in E2open. Maximum of \$300.00 will be approved.

Loading Services: Physical labor loading must be noted by the vendor/shipper on the Bill of Lading.

Detention: Meijer will go by the industry standard of two hours of free time for dry loads. For Produce loads, carrier is given five hours of free time. After which carriers will be entitled to a maximum of \$50 per hour. Max detention allowance at Meijer DF will be \$300.

Layover: Meijer will pay a maximum of \$350 per day for any layovers that take place.

Stop off Charge: Meijer will pay \$50.00 per stop off for multi-vendor pickups and multi-stop dry load deliveries. For Produce loads, Meijer will pay \$75.00 per stop off for multi-vendor pickups and multi-stop deliveries. However, Meijer will not pay a stop off for any load types if the multi-stop delivery consists of multiple DFs within the same Meijer Complex.

Repositioning of Equipment: Carrier understands that any repositioning of its equipment (including trailers) necessary to render transportation services to Meijer as required by this agreement shall be conducted by the carrier at its sole risk and expense and at no cost to Meijer.

Drop Trailer Not Ready (non-Intermodal): At a Meijer DF, Meijer will pay \$50.00 per day for a drop trailer that is not unloaded and available for pickup 48 (business) hours after the scheduled appointment date. For a reefer trailer, Meijer will pay \$100.00 per day for a drop trailer that is not unloaded and available for pickup 48 (business) hours after the scheduled appointment date.

Intermodal Drop Trailer Not Ready: Meijer will pay \$50.00 per day for a drop trailer that is not unloaded and available for pickup 48 (business) hours after the scheduled appointment date. The first weekend after the scheduled appointment date will be free and any additional weekends will be calculated at \$50.00 per day.

Extra Mileage: See additional pick-up changes.

Seasonal Premiums: Annually Meijer will assess based on commodity volume whether a seasonal premium is applicable. If seasonal premium is applicable, Meijer will pay an additional rate per mile. Effective dates of the seasonal premiums will be communicated via E2open notification.

Accessorial Guidelines

All accessorial charges must be requested using the reason as stated except for those noted as automated. When requesting accessorial charges, the rate request must be in the load edit screen with a reason comment for the charge. Please ensure the correct stop location is selected (i.e., if DF detention, select the DF location. If vendor caused, please select appropriate vendor location.) If location "ALL" is selected, the request will be denied.

Detention:

Carrier is responsible for entering a E2open Load Note to help us determine if Detention will apply. Please include the person at shipper location that was contacted to request that loading be expedited to avoid Detention Charges. Actual arrival, departure and appointment times must be entered into E2open for each shipper location. For delivery at Meijer DFs, driver must have arrived and checked in prior to scheduled appointment time; detention begins to accrue after 5 hours of free time from appointment. If driver checks in after appointment time, Detention is not valid.

Layover:

Layover takes effect when loading began on Day 1 (specified p/up date) and truck is forced to wait until next day to get loaded. The layover officially ends at 12:00pm on the day following planned p/up. Include a comment in the request, describing event and time of departure. ACTUAL arrival and departure must be updated in E2open for each vendor location. You may not request Detention and Layover for same day.

Additional Pick-up Charges:

This will apply if there are multiple p/up locations per PO. When the p/up locations have been advised by the vendor, inform Meijer with a E2open Note, including City, State & Zip Code. Meijer will calculate the difference in mileage and add-on fees will be added to the rate. Please include BOL for the extra p/up location, upload into the E2open Tender, within 48 hours from delivery to Meijer DF. If entire PO has been changed to different p/up location, please enter a note as soon as you are notified of this, and the E2open Load will be changed to correct mileage calculation.

Team Services:

Carriers will receive \$0.20/mile for team services that are required. Carriers are required to have the following info in the load before Team Surcharge will be approved:

- Delivery appointment date and time
- Arrival and Departure at Delivery, Date and Time
- Team upgrades request by Carrier MUST be approved by Produce Logistics team prior to delivery. Load tender must read commodity TEAM to ensure team pay is compensated- example CITRUS TEAM.
- If Meijer requests Team upgrade, a E2open Note will be entered.

E2open Compliant:

Accessorials will be denied if the load is not E2open Solutions Compliant. Compliance in E2open consists of entering the following data in real time:

- Pick up appointment date and time.
- Delivery appointment date and time
- Actual pick-up date and time
- Actual arrival date and time
- Meijer DF appointment load ID

A description of the event also needs to be put in E2open as a load note at the time the accessorial occurred. Other data required is the departure dates for pickup and delivery. If you are sending EDI status updates, this can be done automatically.

Meijer Distribution Facilities

Meijer Distribution Facilities serve as an important link between our suppliers and stores. The following are the physical addresses of these facilities.

Lansing, MI DFs

DF 85 - 3303 S. Creyts Rd. Lansing, MI 48917-8508	Phone 517-322-7094
DF 86 - 3405 S. Creyts Rd. Lansing, MI 48917-8505	Phone 517-322-7017
DF 89 - 3307 S. Creyts Rd. Lansing, MI 48917-8508	Phone 517-322-7064
DF 92 - 3301 S. Creyts Rd. Lansing, MI 48917-8508	Phone 517-322-7038
DF 93 - 2501 S. Creyts Rd. Lansing, MI 48917-8544	Phone 517-322-7150
DF 84 - 6622 Central Circle Drive Lansing, MI 48917	Phone 517-322-7309

Tipp City, OH DFs

DF 801 - 4200 S. County Rd. 25A. Tipp City, OH 45371-2950	Phone 937-667-9625
DF 802 - 4220 S. County Rd. 25A. Tipp City, OH 45371-2950	Phone 937-667-9721
DF 804 - 4240 S. County Rd. 25A. Tipp City, OH 45371-2950	Phone 937-667-9745
DF 805 - 4250 S. County Rd. 25A. Tipp City, OH 45371-2950	Phone 937-667-9192
DF 807 - 4200 S. County Rd.25A Tipp City, OH 45371-2950	Phone 937-669-9732

Newport, MI DFs

DF 881 - 8857 Swan Creek Rd. Newport, MI 48166-9275	Phone 734-586-7865
DF 882 - 8857 Swan Creek Rd. Newport, MI 48166-9275	Phone 734-586-7839
DF 883 - 8857 Swan Creek Rd. Newport, MI 48166-9275	Phone 734-586-7955

Grand Rapids, MI DFs

DF 90 - 2725 Walker Avenue, N.W. Grand Rapids, MI 49544-1307	Phone 616-791-3805
DF 90 (PDA) - 2721 Walker Avenue, N.W. Grand Rapids, MI 49544	Phone 616-735-7349

Pleasant Prairie, WI DFs

DF 871 . 8900 Green Bay Rd, Pleasant Prairie, WI 53158	Phone 262-612-2156
DF 872 . 8900 Green Bay Rd, Pleasant Prairie, WI 53158	Phone 262-612-2210
DF 879 . 8900 Green Bay Rd, Pleasant Prairie, WI 53158	Phone 262-612-2195

Middlebury, IN DFs

DF860 . 536 N. Main Street, Middlebury, IN 46540	Phone 574-825-6900
DF862 . 536 N. Main Street, Middlebury, IN 46540	Phone 574-825-6812
DF863 . 536 N. Main Street, Middlebury, IN 46540	Phone 574-825-6800

Grandville, MI Facilities

Unit# 816 Grand River Packaging . 3040 Remico ST S.W. Grandville, MI 49418 Phone 616-249-6002

Ft. Wayne, IN Facilities

Unit# 463 Pharmacy Central Fill . 1515 Profit Dr, Ft. Wayne, IN 46808 Phone 260-310-6422

Belleville, MI Facilities

Unit#464 Pharmacy Central fill 2 . 41255 Coca DR Belleville, MI 48211 Phone 260-797-7274

Holland, MI Facilities

Unit# 810 Purple Cow Creamery . 234 Charles Street. Holland, MI 49424 Phone 616-494-1233

Tipp City Facilities

Unit# 812 Purple Cow Creamery . 4212S. County RD 25A Tipp City, OH 45371 Phone 937-669-9306

Bolingbrook, IL Fresh Thyme DF

570 W. North Frontage Rd, Bolingbrook, IL 60440	Phone 331-253-3210
Hours of Operation: Monday- Saturday 4:30 AM- 11:00 AM	

SECTION 2: LTL and LTL Consolidation REQUIREMENTS (in addition to “Expectations and Requirements for All Loads”)

Procedures for LTL Carriers

Please ensure the entire carrier handbook is read in its entirety as there are sections that apply to all carriers. The expectation and requirements for all carriers is listed in the first section of the carrier handbook.

On Time Pick Up: Meijer vendors will contact the LTL carriers to schedule a pickup appointment.

- Carriers are required to make same day pickups if the vendor arranges a pickup appointment 1 1/2 hours prior to the end of their shipping schedule.
- If the shipper designates a certain date the orders are to be picked up they must be picked up on the date specified.

Temperature Controlled Freight: Protect from freezing or protect from heat applies if the vendor indicates the service is needed on their BOL.

Movement of Freight: Carriers are required to follow the Meijer LTL process with regards to order visibility and invoicing.

- Meijer orders must move immediately through the LTL carriers' network. Meijer orders are never to be “Trapped” at any terminal to build trailer capacity, unless at Meijer's request.
- Once orders arrive at a delivering terminal, Meijer expects those orders to be scheduled to deliver the following day.

Trailer Manifest: Each load must be accompanied by a trailer manifest.

- A copy of the trailer manifest must be dropped in the bill box at the Meijer DF. The manifest must specify the carton count. If there is more than one DF loaded on a trailer, a copy of the manifest must be dropped in each individual DF drop box.
- The closed trailer manifest must provide a complete snapshot of all freight, at Meijer P.O. level, on the trailer including quantity. This manifest will be used as a Proof of Delivery (P.O.D.) and will be faxed back to the carrier 48 hours after Meijer receiving.

Load Quality: Freight must be easily accessible and damage free.

- Freight must be easily accessible and damage free. Meijer expects all purchase orders to arrive as ordered.
- Double stacking should only be utilized when necessary and when it does not compromise the product that it is being stacked onto.

Drop Trailers: As a Meijer preferred LTL carrier you are authorized for drop trailer rights at all Meijer distribution facilities.

- Live delivery options are available through “Express” receiving for shipments less than 200 cartons, although dropped trailers are the preferred method.
- Trailers are to be dropped on or before the Meijer delivery appointment date and time.
- No more than two Meijer DF locations should be loaded on a drop trailer.

Split Deliveries: It's ideal to always load trailers direct to each Meijer DF with no split deliveries.

- The appointment scheduling instructions on the Meijer VendorNet must be followed.
- Freight must be segregated by location on the drop trailer.
- The freight bills for each DF must be segregated into separate envelopes. The driver is then responsible for delivering the envelopes to each appropriate DF drop box.

Meijer PDA (Pharmacy Distribution Area) DF 90: Due to the nature of freight and the extra security needed for these products, Meijer has outlined a process that it requires its carriers to follow when delivering product to 2721 Walker N.W., Grand Rapids, MI 49544.

PDA Inbound and Outbound Security Procedures

1. All appointments should be scheduled through the Meijer Vendor Net as live unloads. At no point should PDA deliveries be dropped or left unattended in lot.
2. Driver stops at Asset Protection Control Center to present load information & badge for review and before obtaining permission to enter the complex.
3. AP Officer directs driver to appointed dock door.
4. Driver docks trailer at appointed dock door. Driver waits for AP Officer who will apply a Glad Hand Lock, to ensure trailer is not able to pull away, and pick up paperwork from the driver.
5. AP Officer takes paperwork into the PDA.
6. PDA Team Member opens door with AP present and removes the product.
7. Team Member processes delivery manifest or bill of lading and closes the door.
8. AP returns paperwork to driver and removed the Glad Hand Lock.
9. Driver pulls trailer from dock and stops at Asset Protection Control Center for inspection and permission to exit.

LTL Fuel Surcharge Table

Carrier transportation rates shall be adjusted based upon the following fuel surcharge provision (the "Surcharge"). The Surcharge is applicable to the line haul charges only and shall not apply to accessorial charges. The Surcharge shall be shown as a separate line entry on the Carrier's freight bill and will apply to shipments tendered Tuesday through the following Monday.

The Surcharge as outlined below will be based on the Department of Energy ("DOE") national average price of fuel as reported each Monday. All DOE prices include taxes. The DOE national average price is available Mondays after 4pm by calling 202-586-6966 or online at www.eia.doe.gov. Should the cost per gallon exceed the amount shown below, the fuel surcharge will increase at the rate of .50% for each five cents (US \$0.05) per gallon.

BASED ON DOE WHEN THE FUEL INDEX IS:		FUEL SURCHARGE WILL BE	BASED ON THE DOE WHEN THE FUEL INDEX IS:		FUEL SURCHARGE WILL BE
AT LEAST	BUT LESS THAN		AT LEAST	BUT LESS THAN	
\$1.20	\$1.25	0.5%	\$2.50	\$2.55	11.5%
\$1.25	\$1.30	1.0%	\$2.55	\$2.60	12.0%
\$1.30	\$1.35	1.5%	\$2.60	\$2.65	12.0%
\$1.35	\$1.40	2.0%	\$2.65	\$2.70	12.5%
\$1.40	\$1.45	2.0%	\$2.70	\$2.75	13.0%
\$1.45	\$1.50	2.5%	\$2.75	\$2.80	13.5%
\$1.50	\$1.55	3.0%	\$2.80	\$2.85	14.0%
\$1.55	\$1.60	3.5%	\$2.85	\$2.90	14.5%
\$1.60	\$1.65	4.0%	\$2.90	\$2.95	15.0%
\$1.65	\$1.70	4.0%	\$2.95	\$3.00	15.0%
\$1.70	\$1.75	4.5%	\$3.00	\$3.05	15.5%
\$1.75	\$1.80	5.0%	\$3.05	\$3.10	16.0%
\$1.80	\$1.85	5.5%	\$3.10	\$3.15	16.5%
\$1.85	\$1.90	6.0%	\$3.15	\$3.20	17.0%
\$1.90	\$1.95	6.5%	\$3.20	\$3.25	17.0%
\$1.95	\$2.00	7.0%	\$3.25	\$3.30	17.5%
\$2.00	\$2.05	7.0%	\$3.30	\$3.35	18.0%
\$2.05	\$2.10	7.5%	\$3.35	\$3.40	18.5%
\$2.10	\$2.15	8.0%	\$3.40	\$3.45	19.0%
\$2.15	\$2.20	8.0%	\$3.45	\$3.50	19.0%
\$2.20	\$2.25	9.0%	\$3.50	\$3.55	19.5%
\$2.25	\$2.30	9.5%	\$3.55	\$3.60	20.0%
\$2.30	\$2.35	10.0%	\$3.60	\$3.65	20.5%
\$2.35	\$2.40	10.0%	\$3.65	\$3.70	21.0%
\$2.40	\$2.45	10.5%	\$3.70	\$3.75	21.0%
\$2.45	\$2.50	11.0%	\$3.75	\$3.80	22.0%

(*) FOR EACH 5 CENT (US \$.05) INCREMENT OVER \$3.80, INCREASE THE FUEL SURCHARGE BY 0.5%

Procedures for LTL Consolidators

- Consolidators are not to pick up orders that have not been tendered to them in E2Open. If a shipper communicates to the consolidator that they have a PO for p/u that has not been tendered to the consolidator, send an email to_routing@meijer.com. If a p/u already exists for that shipper, and they are requesting to add additional P.O.'s, communicate to Meijer in the form of a E2open load note.
- E2open load note communications must be utilized to address specific load related issues. When creating load notes indicate the appropriate load note type, i.e., "Product not Available", "Delay in Transit", etc. Notes must also be entered timely, when the issue occurs, for Meijer to action appropriately.
 - Another example and common load note would be a modification where the consolidator requests to remove a PO from one load to be added to another load or vice versa.
 - E2open load note communications should also be used if the weight and cube are off by 25 % or if the load becomes truckload size rather than LTL.
- A daily integration file must be sent to E2open via FTP to update loads with actual appointment and delivery information. The file should be sent when the freight arrives at the consolidator's terminal and has been billed in their system to include shipment data from the BOL.
- Freight must be loaded onto a linehaul trailer within 24 hours or less after arriving at the consolidation terminal. The linehaul carrier must be dispatched within the 24 hours to pick up the trailer from the terminal.
 - If the 24-hour clock expires and the linehaul carrier has not picked up the trailer, a note must be sent to_logistics@meijer.com
- A line-haul manifest is required for each trailer to indicate the freight that is loaded. The manifest should accompany the BOL's and other paperwork for the driver to drop upon arrival at the Meijer DF.
 - A copy of the linehaul manifest for each trailer must also be emailed to logistics@meijer.com. In the subject line indicate the trailer or number that corresponds with the manifest.
 - If a line haul trailer is less than 50% full, an email must be sent to_logistics@meijer.com requesting whether the trailer should be held or shipped.
 - The email communication must include a listing of the Pos so Meijer can make the decision to hold or ship.
- The goal for LTL consolidation is to build full linehaul trailers/containers to each Meijer DF. If there is not enough freight to load to a straight DF there is a DF 93 consolidation option.
 - All DF 93 freight must be loaded on the **tail** of the trailer. Load sequences as follows:
Tail DF 93, Middle DF 92, Nose DF 90.
 - Meijer DF92 and Meijer DF90 should be the only freight consolidated at Meijer DF93.
 - Freight must be segregated by location on the trailer with each DF's freight labeled by a cardboard separator.
 - A separate manifest must be created for each location and given to the linehaul driver with the set of bills.
 - Comments must also be entered on the load when scheduling a delivery appointment indicating the delivery as a "DF93 consolidation shipment."
 - All loads to DF802, (Tipp City, OH) should be built as direct linehaul loads. There is no consolidation program for linehaul shipments destined to DF 802.

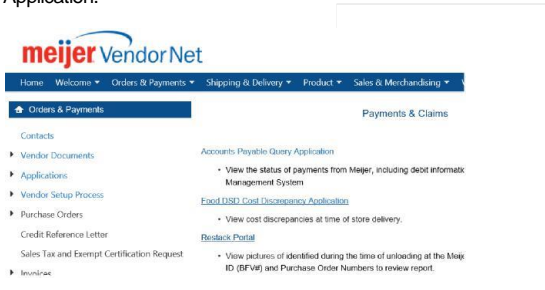
Meijer VendorNet Services

Accounts Payable: Provides document retrieval and querying capabilities for payment information.

- Paid information by check.
- Paid information by check date.
- Search by individual invoice or document number
- Search by purchase order number
- View and print current statement of matched unpaid.
- View and print all debit memos by date.
- View and print remittance information by date.

While on the Meijer VendorNet website:

- Select the Orders & Payments tab and select Payment & Claims. Select Accounts Payable Query Application.



- Select your vendor name under the Accounts Payable Query

Accounts Payable Query

A screenshot of the 'Accounts Payable Query' form. It contains three input fields: 'Pay to #', 'Factor #', and 'Vendor ID'. Below the fields are two buttons: 'Submit' and 'Reset'.

- **Query Section**
 - The specific document search allows the user to search for payment information by check date, check number, Po number or document number.
 - A hyperlink will be available for the user to click to view the document.
- **AP Query Specific Document Search**
 - Enter the invoice number or a Meijer document number such as a Debit Memo number. You can enter multiple document numbers in the query by separating each entry by a comma or space.
- **AP Query Document Retrieval**
 - The document retrieval section is designed to allow the user to view and print multiple documents from one query.
- **Debit memos Detail**
 - View or print all debit memos for a given date
 - The selected option will return all dates in the last 30 days where there were occurrences of debit memos.
- **Unpaid Statement** View or print statement of matched invoices and charge backs.

Meijer Strategy



Our strategy is simple yet powerful. It reflects the values and behaviors that helped grow our company into what it is today and sets the course for our continued success well into the future.

Customer Focus

"Customers don't need us, we need them." – Fred Meijer

Win with Our Team

"There's nothing like being part of a winning team that's having fun." – Fred Meijer

Passion to Compete

"If you enjoy the challenge of the day, you can have a lot of fun." – Fred Meijer

Meijer Values



customers:

Fred Meijer always said, "Customers don't need us, we need them." At Meijer, we focus on our customers and thrive by meeting their needs and exceeding their expectations.



competition:

Retailing is a fast-paced business that demands continuous improvement. Meijer is committed to keeping our competitive spirit strong and staying nimble and flexible to win in the marketplace.



family:

Meijer is a family business. We believe in treating each other with dignity and respect. We are committed to strengthening the communities we serve.



freshness:

Meijer is known for freshness. A focus on fresh food, thinking and innovation makes us better at serving our customers.



safety & health:

Meijer provides a safe and healthy environment for our team members. We create a safe shopping experience for our customers and offer products and services to help our customers lead healthier lives.